



ODHAV INDUSTRIES ASSOCIATION

H-31 to H-34 & H-53, GIDC Estate, Odhav, Ahmedabad-382415.

Phone No.: 079-22871202, Mo.: 9409367407

GSTN No. : 24AAAAO0061E2Z8

Application Form For OIA FACILITIES USAGE

Form No. : _____/2025-26

Date : _____

Company/Person Name : _____

Address : _____

OIA Membership No. : _____

Mobile No. : _____

Email ID : _____

GSTN No. : _____

Event/Seminar Name : _____

Date : _____

Time : _____

Hall Booking Charges Details (GST will be Extra)

Halls	Full Day (8 Hrs. Max.)	Half Day (3 Hrs. Max.)	Additional Hour (Upto 2 Hrs. Max.)
<input type="checkbox"/> Conference Hall (20 Capacity)	<input type="checkbox"/> Rs.10,000/-	<input type="checkbox"/> Rs.5,000/-	<input type="checkbox"/> Rs.2,000/- hrs
<input type="checkbox"/> Seminar Hall (200 Capacity)	<input type="checkbox"/> Rs.20,000/-	<input type="checkbox"/> Rs.10,000/-	<input type="checkbox"/> Rs.2,000/- hrs
<input type="checkbox"/> Back Side Lawn (300 Capacity)	<input type="checkbox"/> Rs.15,000/-	<input type="checkbox"/> Rs.10,000/-	
<input type="checkbox"/> Product Display (Main Road Entrance Of OIA Bldg. Passage)	<input type="checkbox"/> Rs.2,000/-		

Others

Charges Per Day

<input type="checkbox"/> Projector with Screen	Rs.2,000/-
<input type="checkbox"/> Flyer Distribution to OIA Members	Rs.3,000/-
<input type="checkbox"/> WhatsApp marketing to OIA Members (400+ Mbr.)	Rs.1,500/- (with attachment upto 500kb)
<input type="checkbox"/> Email sending to OIA Members (400+ Mbr.)	Rs.1,500/- (attachment upto 500kb)

Total Payment Details :-

Bank Name	Branch	Ch. No.	Date	Amount

► Write the cheque in favour of "ODHAV INDUSTRIES ASSOCIATION".

► Terms & Conditions : "SEE BACK SIDE".

Sign & Stamp (Company)

Approved by : _____

President

Hon. Secretary

Date : / /20

:: Terms & Conditions ::

- ▶ Seminar or Meeting Time for Half days is 3 hours. 1 hours before & 1 hours after event i.e. total 5 hours for One seminar/meeting shall be provided to the party.
- ▶ Water supply will be provided as per Odhav Industries Association's guidelines (to be used only for cooking food & washing utensils).
- ▶ The above mentioned rates are inclusive of Electricity charges will be extra GST.
- ▶ All payments should be made in advance with 100% security deposit.
- ▶ Any type of Alcohol, Weapons or any other prohibited items are not allowed in premise of OIA.
- ▶ Water, Snacks and Foods are not allowed in seminar hall & conference hall.
- ▶ Any damage to the property will be deducted from the deposit amount. Balance deposit shall be refunded within 7 working days.
- ▶ Application form will be valid only if it is furnished with a receipt along with the deposit in cheque or by cash.
- ▶ Odhav Industries Association Is not responsible in case of failure of electricity, water supply & any other natural calamities.
- ▶ Generators or decorations for any event shall be arranged by the party with prior permission from Odhav Industries Association.
- ▶ The Ground (First) Floor passage shall only be used from registration purpose or for serving only tea & coffee.
- ▶ Once the date of programme is scheduled & the contribution amount has been paid, the dates cannot be changed.
- ▶ Refund or Cancellation Policy :-
 - a. Before 30 days : 100% Refund
 - b. Up to 8 days : 75% Refund
 - c. Within 7 days : No Refund
- ▶ If permission from Government is required, for any such even the party shall be liable to obtain it & submit the duly signed photo copy of the obtained permission with the invitation card & Odhav Industries Association's office before the event.
- ▶ 25% Discount on any of the above charges for rent & services for members of Odhav Industries Association.
- ▶ Management of Odhav Industries Association holds all rights to change the rules and regulations at any time if required, without any prior notice.
- ▶ Odhav Industries Association President and Committee have all rights to grant / cancel the permission for use/ rent any infrastructure anytime without any notice.